



APPROVED

## MEWEA Executive Board Meeting/Christmas Luncheon

Friday, December 19, 2025

9:00 a.m.

Hybrid - Brunswick Sewer District & Remote Access via Zoom

### MINUTES

**Attendance in Person:** Terry Tucker, Jeff McBurnie, Emily Cole-Prescott, Phil Tucker, Peter Zaykoski, Dan Marks, Stacy Thompson, Phyllis Arnold Rand, Charlene Poulin, Evan Pereira, Gregg Wood, Rob Pontau, Paula Drouin, Brett Willard (NEIWPC), Andy Begin, Sierra Kuun, Andre Brousseau, Chris Cline, and Chelsea Carll (MMA)

**Attendance via Zoom:** Peter Osborne (MMA), Ed Molleo (MWUA), Rosalie Turner, Amanda Smith

**Absent:** Travis Peaslee, Bryanna Denis, Michael Guethle, Kevin Eaton, Justin Barnett, Jennifer Nicholson, David Dane, Ali Cliff, Jodi Keene, Alex Buechner, Alana Dougherty, Gregg Wood

**Call to Order:** President Terry Tucker called the meeting to order at 9:05 a.m.

**Determination of a Quorum:** It was determined there was a quorum of 7 to conduct the meeting.

**Approval of Minutes:** Terry Tucker reported on the minutes for November 21, 2025.

Motion made by Phil Tucker to approve November 21, 2025 minutes, seconded by Emily Cole-Prescott. All approved. Motion carried.

Before moving forward with the business agenda, Terry introduced the board to Peter Osborne, Director of MMA Educational Services.

Peter provided a quick overview of MMA's administrative services agreement with MeWEA.

**Approval of Treasurer's Report:** Jeff McBurnie

Terry inquired whether they would continue with the Treasurer's report and cover the budget or await new business. Jeff said to wait for new business.

Jeff reported on a serious concern he had regarding holdings on a series of check requests due to a significant depletion of the budget in November. He said that the budget is in better shape at this time, but that is a serious issue that he felt was necessary to discuss with the group. Terry echoed Jeff's concerns for the welfare of the organization, and the need to sustain it through dues and event revenue-generation. Jeff spoke to the need to prioritize the groups' needs as a whole and be mindful of

budget allocations for the coming year. Jeff wants to ensure that the group is happy with the drafted budget for the convention and the legislative contract (\$11,000 plus +\$7,000 in a la carte services).

Dan Marks reported on the suite of legislative services proposed with Jim Cohen at Verrill. They are going to negotiate the services outlined including meeting attendance. Terry advised working closely with Dan on filtering questions to Jim to limit duplicitous efforts and costing more for his time. Jeff advised the government affairs committee to identify their high-priority bills to conserve efforts and funds. There was a discussion about how expenses are incurred per their contract. Dan reported that Jim's services are \$465 per hour.

Jeff presented the proposed 2026 budget for final review. He noted that capital expenditures are not going to be budgeted, and asked Andre for assistance with the fly in budget. He said they were provided in advance. Stacy reported the proposed 2026 convention budget to the group: \$61,810. Rob asked for clarity regarding the room concession package in the Sunday River contract. Rooms are offered to the president, convention chair, MMA and other guests. Rob asked if there were ways to save money on rooms.

Jeff reported that the Black Fly media budget will be \$2000 for six months.

He spoke to the group about the budget for the joint sponsorship, and other sponsorship accounts.

Phil asked Jeff about where committees can cut back on their budgets. There was a discussion.

Rob asked if the Sea Dogs event is budgeted, and it is not. Jeff said it is a break-even event.

Chris Cline reported on the Mariner's game taking place in January that they have sold 91 tickets (\$450), and need to sell 9 more tickets to get the \$100 deposit back. 8 concession volunteers have committed and are seeking 4 more to help offset the expenses. Rob encouraged the group to sell tickets and take advantage of the opportunity to get on the ice to meet the team at the event.

Terry reported that the 2026 and 2027 MMA admin service fees will be lower than in 2025.

Stacy reported on the expenses tied to the golf tournament and spoke to the expenses surrounding the event regarding the course rental, amenities and meal functions. In the contract for 2026, it's \$99/cart. 128 x \$99 for 2026. Stacy proposed that they offer breakfast sandwiches in the morning and then lunch at the Camp restaurant. The lunch rate is available until 4 PM, which is cheaper than the dinner rate. Based on the full turnout of attendees in 2025, they are confident in the price rate set for 2026. They are proposing a 9 AM start.

Terry Tucker will be co-chairing the convention with Justin Barnett, and will assist Stacy with the golf tournament.

The group will review the final budget for approval at the next board meeting on January 16, 2026.

Stacy asked Jeff about whether there was a budget transfer at any point. Jeff thinks that no physical transfers have taken place.

### **Old Business**

None

### **Representative Reports**

**DEP Report:** Gregg Wood was not in attendance and there was no report.

**JETCC-NEIWPC:** Peter Zaykoski submitted a report. He introduced Brett Willard to the group. He has joined the South Portland office, and he will be taking over as the JETCC coordinator for MeWEA. Peter is moving up to lead the full training team for NE and NY. Brett introduced himself to the group and spoke about his professional background. There's a few spots open for wastewater school, and management school in January, seeking someone who can speak for 20-30 minutes about their experiences/story, and the impact the JETCC has had on them. The date is January 7. Terry said she may be able to join. The class is at the Portland Water District. The group welcomed Brett and congratulated Peter on his promotion.

**MWUA:** Andy Begin reported that they had a great meeting with EJP yesterday. They spoke about all things PFAs in their technical session, and they are discussing regenerative medias. Andy went into detail regarding the regenerative media discussion they held.

Andy also spoke about a subcommittee (Rob, Roger, Andy) to speak about how MeWEA and MWUA can continue to work collaboratively, with the intention of having a larger meeting.

They are on the finishing touches for their annual conference. They are interested in coordinating a joint newsletter in 2026.

Andy introduced Ed Molleo to the group who attended the meeting via zoom. Ed Molleo introduced himself to the group and spoke about his professional background.

Ed asked about whether the group would be bringing up the joint newsletter for 2026. Phil reported that Bryanna is trying to coordinate a group meeting to see what it would look like moving forward for 2026. Phil shared that the intent is to have 3 newsletters annually in conjunction with MWUA. Rosalie Turner from Saco is interested in joining the newsletter.

**NEBRA Update:** Phil reported that they are currently working on a guide of biosolid associations contracted with Brown & Caldwell and Carello. They are interested in returning to Portsmouth in 2026.

**NEWEA State Director:** Andre Brousseau reported that NEWEA is collaborating with New England Waterworks at their Spring meeting in April. The meeting is typically held in Worcester. WEF funding webinar was put out a month ago and was moved to January 13.

NEWEA's conference is coming up on 5 weeks in Boston. There is a movie screening on the Sunday of the program.

Andre reiterated the Black Fly media arrangement, and it is in Terry's inbox to sign.

Andre said that the biosolids crisis is going to produce a compelling story for PR.

The DC Fly-In is April 14-15. Next month, he will have a small discussion about talking points for the event. It is a great opportunity to speak with their representative delegation or their staff.

They will be meeting with NeWEA government affairs committee on the Monday of the conference.

**MMA:** Chelsea Carll

- Ski Day setup is completed for attendees and awaiting sponsorship product on ebusiness. Once set, marketing will take place in early January.
- Awaiting a date to attend a 2026 newsletter planning meeting. The 2025 winter edition was distributed to members on December 11.
- Raising a question under new business regarding check process procedures in 2026, and whether a secondary signature will be required for orders \$500+
  - Jeff spoke about the need to appoint a secondary treasurer. Jeff will remain as the secondary treasurer. Emily spoke about being the backup secondary signature.
- Coordinated the proposed contract with Sunday River for the 2027 convention, also under new business.

**Council Directors & Committee Reports**

**1. Council Directors & Committee Reports**

- **Outreach Council:** Phil Tucker, Director

Government Affairs –Amanda Smith & Dan Marks: Dan reported that they already discussed Jim's contract. The second session will take place in the second week of January. Some bills have been raised by Jim already. LD 25 is still active and Dan described it as a long shot, but they are going to make concerted efforts. They are not having a legislative breakfast. They will not have a Hall of Flags event either. Instead, they will host a Legislative Council Chamber event on March 4. Dan spoke to the benefits of transitioning to that space. They will set up at 10, have a movie screening and then lunch at noon. Terry said it may be \$500 to screen the movie. The group spoke about what funding may be available to pay for the movie and meal.

Andre asked if they would bring their artifact, and Dan agreed. Terry shared that this is a great opportunity to mingle with the legislators. Dan asked the group if they need anything from the committee to approve funding. Jeff said to work with his Council director, Phil.

Dan also reported that a DEP meeting was held recently for how to handle the long-term management of biosolids. The sentiment that Dan got from the meeting is the need for more direction on how to handle this issue at the state level. Phil drafted a letter to go to the state legislature to coordinate a stakeholder group for the state. There was a discussion about DEP's sentiments that MeWEA should be handling these concerns surrounding biosolids and how to handle this situation. Terry will speak with Melinda.

Dan reported that he hosted a tour in Brunswick and Bath with Senator Tepler, and they are interested in touring the Norridgewock facility this spring. In October they

toured Juniper ridge. Dan said that they should be strategic in their future coordination.

Public Relations: Evan Pereira reported on the Blackfly media arrangement through November of this year, and will work on a gameplan for 2026. They will be focusing on stories from a regional lens. He said that they will likely have less interaction with Diana as she is redirecting her focus to the region, so the committee will be focusing on their stories independently. Evan spoke about the narratives that may need to change to align with the needs of the mainstream media.

Communications: Phil deferred to Paula to speak to communications. Paula and Rosalie Turner met last week to discuss social media strategy. Rosalie may be interested in chairing the communications committee. They reviewed their media policy (standards of conduct, etc) and Rosalie is interested in pursuing an Instagram account. Paula said that they will continue to draft the policy for review at a future board meeting.

Membership: Phil reported that they are up to 672 members and anticipates that those numbers will be reduced in the new year due to the membership renewals.

- **Personnel Advancement Council:** Stacy Thompson, Director  
Stacy reported that Ski day registration is ready and will be launched in the new year. The event is March 19<sup>th</sup> at Saddleback Mtn. She capped ski day at 70 people.

Awards: Mike Guethle was not in attendance.

Convention: Justin Barnett was not in attendance.

New Professionals: Sierra Kuun reported that she is planning for June 20 for the wastewater professional's day at seadogs. They'll be coordinating their next meeting in the new year

Professional Development: Charlene Poulin

The MWUA conference in February is coming together and MeWEA will be hosting 4 tracks. There will be a committee meeting in the new year. Stacy asked when abstract solicitations will go out for 2026, and Charlene thinks that April will be the target timeline.

- **Treatment Systems Operations Council:** Paula Drouin, Director  
Collection Systems: Chris Cline reported that their last meeting was on December 3. They spoke about how they can support the JETCC Wastewater school on February 12. They are also working on another collab with JETCC on a spring program early introduction to wastewater systems. Chris also spoke about new representatives joining the Ops Challenge team for next year. He said that there are a few spots open. Chris also spoke again about the Mariners and their need to sell 9 more tickets.  
Laboratory: Phyllis Arnold Rand reported that they had a committee meeting this week and they had two strong presentations from special guests on lab ethics from a from the ethic committee, and a sample holding case study, presented by David Dane.

Maine water environment lab committee will collaborate with the group on having further discussions in future committee meetings.

Pretreatment: Paula provided the report in advance.

Residuals: Andre Brousseau spoke about an incinerator in RI that is closing. He shared that Massachusetts is shipping their biosolids on rail to a landfill in Ohio. He said that there is an opportunity with Norridgewock that is a viable option to pursue for biosolids but warned that their charging fees are steep. Andre spoke about a \$50 million bond.

Stormwater: Paula forwarded the following to Chelsea via email:

**Stormwater Committee**

- SWC members want to focus on chloride reduction information for MEWEA March 4<sup>th</sup> legislative council chambers outreach, will gather and develop materials for inclusion with other MEWEA materials
- SWC 2026 Goals and Objectives:
  - Create MS4 audit preparation materials for members (self-audit checklist, training presentations/video recordings to help municipal departments prep for stormwater audits, legal advice presentation - need to find a lawyer familiar with stormwater regulations)
  - Convert some committee quarterly meetings to field trips/workdays/trainings
    - Facilitate wet weather outfall sampling plan training
    - Facilitate professional development training(s) to bridge information and communication gaps between municipal construction site inspectors (stormwater and CEO) and construction crews
      - Reading construction plans
      - Walk a construction site
- SWC members are happy for Jodie and I to continue co-chairing the committee for another term (in reference to November Executive Committee vote)

Treatment Plant Operators: Alex Buechner – no report.

**2. Officer's Reports**

- President Report: Terry Tucker

Terry reported that the budget and treasurer approvals have already been addressed, and spoke about having two more proposals to compare. They are interested in a quote from Samoset and Sugarloaf as well. There was a discussion about the quality of food at Sunday River not meeting expectations.

The group spoke about factors they are considering for another venue. They are flexible on the dates for 2027 within the same week proposed. Chelsea will find the deadline for the SR proposal.

First strategic planning meeting January 6. She thanked the group for letting her be president.
- President-Elect Report: Rob Pontau forwarded the following questions in advance to the meeting. There was a discussion.
  - Do we need to remove references to the newsletter? What is the status going forward? While all members are responsible for content, if we are going to utilize a different format, does it make sense to change the wording to something more generic?
  - Same type of discussion regarding the spring meeting and strategic planning.
  - Are we going to encourage committee chairs to continue to attend EC meetings?
  - My understanding when we created the Council Director positions was that the directors would handle communications with their respective committee chairs and relay the pertinent information to the EC. The intent was to streamline communications and improve efficiency.

- My expectation as president will be that committee chairs are not required, or even expected, to attend EC meetings unless they have a particularly important subject to discuss (like new bills during the legislative session). Otherwise, I expect the council directors to relay the communications. I intend to keep meetings to no more than 2 hours.
- Additionally, if we are going through the effort of submitting written reports, my expectation is that EC members and council directors will review the information prior to the meetings and they will show up prepared only to discuss pertinent issues highlighted in the reports. In other words, if a report has already been written, I expect members to read it beforehand so we do not have to reiterate it during the meeting, unless there is an actionable item to discuss.

Motion by Peter Zakoski and Charlene seconded the edits proposed to the 2026 Admin Guide.

Phyllis asked for point of order regarding who can approve motions, it was confirmed that only officers can vote.

Motion by Emily Cole-Prescott, seconded by Stacy Thompson to approve the edits proposed to the 2026 Admin Guide. All approved.

Rob thanked Terry for her time and efforts as President this past year. Rob clarified that committee members are welcome to attend meetings, but that reports need to be submitted in advance for review.

Phyllis spoke about her perspective on the time allocations for business as opposed to committee reports.

- Vice President Report: Amanda Smith did not have a report.
- Immediate Past President Report: Emily Cole-Prescott did not have a report. She thanked all for the experience that she has had on this board and supporting her during her tenure on leadership. She reported that there is a new housing bill that is proposed to triple density LD 1826 and coming up is LD 1926.

**3. Other New Business**  
**None.**

**4. Adjournment & Lunch to Follow**

Motion to adjourn by Jeff McBurnie, seconded by Andre Brousseau. All approved to adjourn at 11:15 AM. All approved. Motion carried.



## TREASURER'S

## REPORT

### MAINE WATER ENVIRONMENT ASSOCIATION

Maine Municipal Association

60 Community Drive

Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 12/19/2025

TREASURER NAME: Jeff McBurnie

ACCOUNT/BUDGET STATUS: The draft of the 2026 MEWEA budget is essentially complete. There are a few items that still require discussion and finalization but overall, we should be able to get to a point where we can either approve it or identify areas that need additional attention. I have reviewed the MMA Financial Reports up to 10/31 and everything is generally in order. We did have an unfortunate experience earlier in the month where our bank account did not have sufficient funds to pay our outstanding bills, forcing us to delay issuing several checks for a week. We have since gotten back into a more liquid status, but this does not bode well for fiscal sustainability. As I mentioned last month, the proposed budget appears to be trending lower than in past years however that will not address our sustainability if we continue to spend and not build a reserve. That being said, I implore you to start honestly focusing on reining in expenses for the near term until we can build our assets back up. Any expenses should be of an essential nature only and significant expenses should be reviewed and approved by the council director overseeing the committee requesting funds. Some approvals may need the consensus of the leadership team for permission to proceed.

**REMINDER:** As always, if you spot errors, have questions, or just want to discuss the Association's general financial status, please don't hesitate to contact me.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: January 2026

OTHER RECOMMENDATIONS & MISCELLANEOUS: None

REPORT SUBMITTED BY: Jeff McBurnie

DATE SUBMITTED: 12/16/2025

DISTRIBUTION:

- X MMA Affiliate Liaison
- X Executive Committee Meeting
- Newsletter
- Other:

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Please check if item should be expanded for external release.

# Outreach Council Executive Committee Report

Date: December 19, 2025

Council Director: Phil Tucker

## Communications Committee – Bryanna Denis

- 2025 Newsletter was finalized and went out.
- Added Rosalie to the committee
- Lots to figure out for 2026, working to set up a meeting in January.

## Government Affairs Committee – Daniel Marks

- Second regular session of the Legislative starts first week of January. Jim joined EC last month and offered a couple more bills to track.
- We pivoted from Hall of Flags because we couldn't get a good date / time to be impactful with legislators. We will now be using the Legislative Council Chambers. Date is March 4. I sent a placeholder to the GAC members. Outreach and further planning to follow. I have been discussing with the Legislative leadership and there is the possibility to show the movie focused on PWD. I am thinking we play the movie and provide lunch. Further discussion with EC.
- I have been working with the Environmental NGOs about support for LD 25. Outreach to our members to direct contact with their legislators. I know LD 25 is an uphill battle.
- Follow-up discussion to meeting between leadership, Residuals committee, and DEP representatives. I have not drafted the letter we discussed yet, but good to update the EC.

## Membership Committee – Jennifer Nicholson

- As of 12/3/25 we have 672 active members
- Gilles St Pierre has requested lifetime membership
- Jen Nicholson will be stepping down, and Phil Tucker will be taking over

## Public Relations Committee – Evan Pereira

- Worked with Black Fly Media to close out remaining action items in last month of our 2025 contract in November.
- Provided 2025 year in review update as part of the MEWEA newsletter.
- Review lessons learned and worked with Government Affairs Committee to begin developing next steps for PR approach in 2026, specifically with how we can approach legislative issues more effectively.

**COMMITTEE NAME:** Laboratory Committee

**REPORT DATE:** 12/17/2025

**PREVIOUS COMMITTEE MEETING DATE:** 6/18/2025 (September meeting cancelled due to conflict with 2025 Fall Convention)

**RECENT ACTIVITIES:** Lab Committee Meeting held on 12/17/2025. Two special guests gave presentations at our meeting: J. Hunter Adams (City of Wichita Falls, TX) gave a presentation on “Laboratory Ethics,” and David Dane (City of S. Portland, ME) gave a presentation on a “Sample Holding Time Case Study.” Both were excellent and informative presentations.

Phyllis Rand will work with the Water Environment Federation’s Lab Practices Committee (WEF LPC) and David Dane to schedule his “Sample Holding Time Case Study” presentation to the WEF LPC.

**DECISIONS MADE:** n/a

**ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:** n/a

**NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:** Next meeting 3/18/2025 (virtual)

**OTHER RECOMMENDATIONS & MISCELLANEOUS:** n/a

**REPORT SUBMITTED BY:** MEWEA Lab Committee

**NAME:** Phyllis Rand, Co-chair

**DATE SUBMITTED:** 12/17/2025

cc: MEWEA Lab Committee



## REPRESENTATIVE/COMMITTEE/OFFICER REPORT

### **MAINE WATER ENVIRONMENT ASSOCIATION**

**15 University Dr  
Augusta ME 04330**

COMMITTEE NAME: JETCC

PREVIOUS COMMITTEE MEETING DATE: November 13, 2025

RECENT ACTIVITIES: Our fall calendar is wrapped up with Grades 3-5 Exam Prep, December 16-18 in South Portland, Bangor, & Presque Isle. We had about 50 participants among the three locations. We will begin the new year with NEWEA Collection Systems Certification Exam Prep with Optional Exam in Gardiner, January 13-15, 2026. Additional classes are in the planning stages for the early part of the year.

The Management Candidate School Class of 2026 continues at Portland Water District. We have 19 students this year. We are seeking a host speaker for the beginning of our January class on the 7<sup>th</sup>. The expectation is to provide some insight into their career path and the impact of JETCC and MCS on their career advancement. Speakers are invited to stay for as much of the training day as they would like.

Registration for Wastewater Operator School closes on Friday, December 18. As of this report, we have 17 registrants. WOS will start in January 2026, primarily held at Portland Water District.

DECISIONS MADE: The Committee has not met since the last MEWEA EC meeting.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: The next JETCC meeting is scheduled for March 12, 2026 and location TBD.

OTHER RECOMMENDATIONS & MISCELLANEOUS: NEIWPC hired Brett Willard who began in the South Portland office on December 2. Brett will be taking over as the JETCC training coordinator and will begin to represent JETCC on the MEWEA EC beginning in 2026.

REPORT SUBMITTED BY: Peter Zaykoski, NEIWPC South Portland Program Manager

DATE SUBMITTED: 12/18/2025



## COMMITTEE / OFFICER REPORT

### **MAINE WATER ENVIRONMENT ASSOCIATION**

Local Government Center  
60 Community Drive  
Augusta, ME 04330

### PRETREATMENT COMMITTEE REPORT

**COMMITTEE MEETING DATE:** November 25, 2025

**COMMITTEE/OFFICE NAME:** Pretreatment Committee

**CHAIR/OFFICER NAME:** David Dane

**RECENT ACTIVITIES:** Previous meeting, September 24, 2025

#### **EPA Region I Update (Jay Pimpare):**

Jay is back to work after being furloughed during the government shutdown.

Jay stated that the 27th Annual NERPCA Workshop was well received by all who attended. Jay thanked Maine IPP Managers Theresa Tucker (YSD), and Kirsten Bshara (PWD) for their presentations. Several folks commented that the breakout sessions could use an overhaul. Jay stated that a survey will be sent out to attendees via SurveyMonkey and asked folks to complete the survey.

Jay provided an update on the POTW Influent PFAS Study, stating the study is currently held up in the Office of Management and Budget. No word on when we may hear more about this study.

Jay reminded the group that NPDES states in Region I (i.e. NH and MA etc.) are required to conduct PFAS monitoring, on a quarterly basis, on POTW Influent, Effluent and Biosolids. Additionally, industrial facilities must be monitored once annually for PFAS. Monitoring can be conducted by the POTW or passed onto industrial facilities in those states.

EPA continues its work on the Effluent Limitations Guidelines (ELG). ELG Plan 15 takes aim at Steam Electric Power Generating, Meat and Poultry Products (now dead), Organic Chemicals, Plastics & Synthetic Fibers (OCPSF) and Metal Finishing and Electroplating point source categories. Through ELG 15 EPA has determined that revisions to effluent guidelines and standards for the Landfills Point Source Category are needed to address PFAS discharge from landfills. Preliminary ELG Plan 16 takes aim at Battery Manufacturing, Centralized Waste Treatment, and Onshore Oil and Gas Extraction point source categories as it pertains to PFAS.

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**Maine DEP Update (Brad Kelso, Judy Bruenjes):**

Brad Kelso stated that he has completed several audits at Maine POTWs with approved pretreatment programs . Brad has had positive experiences at these facilities and continues to learn more about each individual program.

Submission of pretreatment annual reports through CDX/Net PPR is beginning in 2026. Brad continues to assist folks with accessing the database.

Brad led a discussion regarding the NPDES Pretreatment Streamlining Rule. Specifically, what is and is not required per the changes to the General Pretreatment Regulations in 2006. More information about the NPDES Pretreatment Streamlining Rule can be found here [NPDES Pretreatment Streamlining Rule Fact Sheets | US EPA](#)

Judy led a discussion about reporting requirements for POTWs who receive landfill leachate per LD 1604, "An Act to Protect Groundwater and Surface Waters from Perfluoroalkyl and Polyfluoroalkyl Substances from Landfill Leachate." DEP is working on a form set for POTWs who receive landfill leachate to meet the DEP's reporting requirement.

**MEWEA Pretreatment Committee:**

Committee members expressed interest in establishing an electronic resource library for for items such as Model SUOs, Model ERPs, Boilerplate NOVs, Boilerplate SNC, sample IU Permits, etc. The chair pointed to existing resources on MEWEA's Pretreatment Committee Website (last updated approximately 2020) and suggested an overhaul as opposed to reinventing a new platform for these resources.

The Committee had a discussion regarding the MEWEA Pretreatment Awards. The chair proposed eliminating the Industrial Achievement Award, and adding award recipient criteria to the Pretreatment Excellence Award. A discussion and vote on the revised Pretreatment Excellence Award criteria will take place at the next meeting.

**Attendees:**

Jay Pimpare (EPA Region I), Brad Kelso (DEP), Judy Bruenjes (DEP), Phyllis Rand (Compass Rose Training Solutions), Theresa Tucker (YSD), Kirsten Ness Bshara (PWD), Yarissa Ortiz-Vidal (Rockland WPCD), Paula Drouin (LACWA), Eric Cavers (LACWA), Lisa Andrews (Barr Engineering), David Dane (SPWRP).

**NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:** Next meeting TBD

**OTHER RECOMMENDATIONS & MISCELLANEOUS:**

REPORT SUBMITTED BY: David Dane  
DATE SUBMITTED: 11/26/25  
DISTRIBUTION: MMA Affiliate Liaison  
Executive Committee Meeting  
Other:

**NEWSLETTER**

Please check if the item should be expanded for external release.

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